



BCPH PUBLIC HEALTH LEADERSHIP SUMMER INSTITUTE & MEDICAL ACADEMY

Course Title: Interviewing and Resume-Writing for Top Achievers

Course Instructor: Dr. Candice Carpenter

Course Description:

Per resume statistics collected in 2023, about 73% of resumes are never seen by a human being, but instead are rejected by ATS, or applicant tracking software. Designing an exceptional resume may take extraordinary amounts of time, and still result in rejection. In this Interviewing and Resume-writing for Top Achievers course, students will gain the knowledge and strategies needed to stand out in today's competitive job market of medicine and public health, eschew the traps of “resume-padding” and un-captivating laundry lists, and avoid being an extreme type of interviewer – from the dreadfully dull and non-memorable, to the hyperactive and frenetic. The course will also cover topics such as the nuances of interview preparation, verbal and non-verbal communication skills, emanating professional confidence and competence, and exuding poise despite difficult or impossible-to-answer interview questions.